

LAKE ARBOR FOUNDATION, INC.
CERTIFIED SWIM INSTRUCTOR POSITION DESCRIPTION

The incumbent will serve as the Swim Instructor for an eight-week summer enrichment camp, Camp Inspiration, June 17 – August 9, 2024, Monday-Friday, for children, ages 6 – 12. May also provide swim instruction for non-camp participants, through September 2nd, as determined. The incumbent will work nine (9) days out of a two-week camp session; swimming will not be held on the days of the field trips.

DUTIES AND RESPONSIBILITIES:

- ◆ Evaluates each camper's performance during initial swim sessions to determine level of knowledge, i.e., children who do not know how to swim and those children with varying swimming abilities.
- ◆ Teaches children and adults to develop proper swimming strokes and techniques. Identifies incorrect swimming techniques and corrects swimmer accordingly.
- ◆ Teaches water safety rules to all swimmers. Monitors the swimmers to prevent accidents and injuries.
- ◆ Assists more advanced swimmers to enhance their swimming abilities.
- ◆ Completes attendance, progress and accident reports and ensures the Camp Director is informed promptly.
- ◆ Ensures that all swimming aids and equipment are in good order.

QUALIFICATIONS:

- ◆ Current certification/license as an American Red Cross Water Safety Instructor or Basic Swim Instructor (BSI) certifications or equivalent from a creditable certifying/licensing organization.
- ◆ Proven experience working as a swim instructor or lifeguard.
- ◆ Current certificate for CPR, First Aid
- ◆ Sound knowledge of proper swimming techniques and water safety rules.

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- ◆ Strong swimming abilities.
- ◆ Effective communication skills.
- ◆ Passionate and enthusiastic.

CONDITIONS OF EMPLOYMENT:

- ◆ Federal/State Background Check
- ◆ State Child Protective Service Clearance
- ◆ Documented age-appropriate COVID-19 vaccination and required booster(s)