

LAKE ARBOR FOUNDATION, INC. - CAMP INSPIRATION COUNSELOR POSITION DESCRIPTION

The incumbent will serve as a Counselor for an eight-week summer enrichment camp, Camp Inspiration, June 17 - August 9, 2024, Monday-Friday, for children, ages 6 - 12. Counselors work under the supervision of the Camp Director and may receive assignments from/work with educators who serve as the instructors:

DUTIES AND RESPONSIBILITIES:

- ◆ Leads, supports, motivates, and oversees, a group of campers as they participate in age-appropriate activities.
- ◆ Facilitates activities throughout the day and participates with campers in camp activities as required.
- ◆ Ensures campers safety by giving keen attention to the needs of campers.
- ◆ Monitors campers to ensure compliance with camp rules and prevent accidents. Responds to incidents, such as behavioral problems or accidents.
- ◆ Reports and records details of incidents, such as accidents or rule violations, to parents and camp staff.
- ◆ Memorizes all emergency procedures and enforces camp rules.
- ◆ Transitions to different classes with the children, assesses the general welfare of his/her group of campers.
- ◆ Communicates effectively with the Lead Counselors and Camp Inspiration leadership.
- ◆ Assists Camp Inspiration instructors, as needed.
- ◆ Cleans, maintains, and ensures proper use of camp facilities and equipment.
- ◆ Performs other assignments as from time to time may be assigned.

QUALIFICATIONS:

- ◆ High school diploma, equivalent, or active enrollment in school.
- ◆ Experience working in camps, with children, or with specific activities is preferred.
- ◆ Physical ability to participate in activities, run, climb, swim, lift, or support the weight of children.
- ◆ High level of responsibility and accountability.
- ◆ Upbeat, engaging personality.
- ◆ Strong communication, interpersonal, and leadership skills

CONDITIONS OF EMPLOYMENT:

- ◆ Federal/State Background Check
- ◆ State Child Protective Service Clearance
- ◆ Documented age-appropriate COVID-19 vaccination and required booster(s)